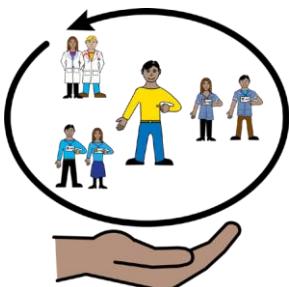




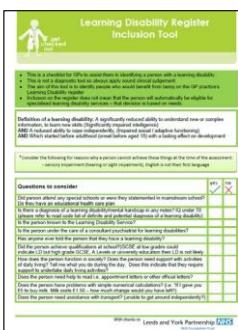
## Ten Steps to Annual Health Check Success



**Whole practice** approach to training and understanding about Annual Health Checks. From reception to clinic room, everyone should understand why, how, when etc. **You all play a part** in making health checks a positive experience for the patient and carer.



**Read code search list** implemented by the NHS improvement team. This search gives you the ability to understand where a diagnosis sits in relation to Learning Disability status.



**This tool is not a diagnostic tool.** When there is a lack of formal diagnosis, use of the tool helps to support accurate inclusion or signposting. This will improve accurate registers and it is a way to **standardise inclusion in the absence of a formal diagnosis.**



**Access to the right template** to record the health check undertaken. This is now available on the blue dot ●. We have started to include appropriate information for sections on the template so you don't have to search the internet for resources.

**Reasonable Adjustments Alert** gives us a standardised approach to informing and logging a service user's communication and engagement needs. This is a legal requirement for NHS services to provide Reasonable Adjustments as part of The Equality Act (2010).

**3 AHC easy read invite letters** are available. Practices can also access a bowel cancer, breast cancer and cervical screening. Using these templates also supports those who are unable to read, or for people for whom English is not their first language.

**Families, informal and paid carers** provide essential support for people with a learning disability. They can support the patient to understand and make decisions about their health. Tell families why health checks are so important so they can support the patient to access the right health appointments.

**Empowering service users and carers** to engage with you in the appointment helps it to be effective. The Equality Act (2010), The Mental Capacity Act (2005) and The Accessible Information Standard (2016) are met within these documents.

**The Health Action Plan** is mandatory for the completion and payment of the health check. We promote that even if there are no health needs identified, then practice staff should provide a copy of the HAP regardless. Just say “no health needs in 2021”

Utilise the **quality checking measures document** so that practices are able to undertake a review of how they are currently performing and highlight areas where they could improve their practice.